

Uchechi Victor Nwanesi

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SUMMARY

Experienced in gathering and analysing business requirements, facilitating stakeholder workshops, mapping processes, identifying gaps and translating business needs into practical technical solutions.

Hands-on Microsoft Power Platform experience across Power Apps, Power Automate and Power BI, including delivery of workflow automation that reduced manual effort by 48% and development of an internal Power App using Power Apps, Power Automate and SharePoint. Public-sector experience within Companies House, supporting operational improvement, data governance, compliance and digital system adoption. Experienced working across business and technical teams within Agile delivery environments using requirements, user stories, UAT and iterative development approaches.

EDUCATION

Cardiff Metropolitan University

MSc Project Management

Sept 2022 – Nov 2023

University of Nigeria

BSc Estate Management

Sept 2015 – Sept 2021

EXPERIENCE

Recruitment Consultant

Arise Nursing

Oct 2025 – Present

Newport

- Manage end-to-end recruitment of entry-level nurses and healthcare support staff, coordinating sourcing, screening and onboarding activities.
- Use workforce analytics to monitor hiring trends, identify staffing gaps and prioritise recruitment activity.
- Build and maintain candidate relationships throughout the recruitment lifecycle, supporting a positive stakeholder experience.
- Ensure recruitment activity aligns with healthcare workforce regulations and hiring standards.
- Gather and analyse candidate feedback through surveys to identify pain points and recommend process improvements.

Operations Manager

Companies House

May 2025 – Sept 2025

Cardiff

- Engaged departmental stakeholders through interviews, workshops and surveys to capture, analyse and document detailed business requirements.
- Conducted process mapping and gap analysis across operational workflows, identifying inefficiencies and recommending data-driven improvements.
- Facilitated adoption of a new electronic printing system by designing and delivering end-user workshops and training materials, supporting streamlined print processing.
- Developed Excel and Power BI dashboards and reports to monitor key compliance metrics and provide actionable insight to senior leaders.
- Delivered a Power Automate workflow automation solution for correspondence creation, reducing manual effort by 48% while improving accuracy in client communications.
- Collaborated with the knowledge team to design and build an internal FAQ Power App using Power Apps, Power Automate and SharePoint, improving access to information and reducing dependency on knowledge-team support.

Operations Officer

July 2024 – May 2025

Companies House

Cardiff

- Gathered feedback from cross-functional teams to assess internal communication effectiveness, identify underutilised channels and recommend improvements to increase team engagement.
- Implemented and maintained data-quality controls for company records, supporting compliance with GDPR, Companies Act requirements and organisational data-governance standards.
- Resolved technical and process-related queries from internal staff and external users, providing timely support and maintaining a positive stakeholder experience.
- Analysed and resolved 370+ compliance cases during a high-volume transition period, identifying data-quality issues, escalating complex cases and supporting regulatory compliance across company records.

Product Designer

Feb 2021 – Jan 2024

Plato Analytics

Delaware

- Worked with business, design and development teams to gather and analyse requirements through stakeholder workshops, documenting functional specifications and user stories that informed digital product development.
- Translated business and user requirements into wireframes and interactive prototypes, achieving a 90% approval rate in stakeholder meetings.
- Collaborated with development teams to validate requirements and ensure solutions were technically feasible and aligned with intended user and business outcomes.
- Supported test planning, scenario development and analysis of User Acceptance Testing outcomes.
- Supported backlog grooming and sprint planning within an Agile delivery environment.
- Managed changes to the company website, coordinating updates across content, UX and development teams.
- Created intuitive designs for web and mobile platforms, supporting consistent user experiences across devices.
- Built an interactive prototype demonstrating the feasibility of a web-scraping solution and secured stakeholder approval.

Junior Product Designer

Jan 2020 – Jan 2021

CodedlyAfrica

Owerri

- Translated user requirements into wireframes, mock-ups and prototypes using Figma, Adobe Illustrator and Photoshop.
- Iteratively refined solutions using user and stakeholder feedback to support continuous improvement.
- Liaised between business stakeholders and developers to validate technical feasibility and ensure delivered solutions aligned with requirements and design objectives.
- Designed and built a working prototype that demonstrated product viability and helped secure seed funding.

TECHNICAL SKILLS

Business Requirements Analysis

Requirements Elicitation

Stakeholder Management

Workshop Facilitation

Business Process Mapping

Gap Analysis

Process Improvement

User Stories

Functional Requirements

Technical Requirements

User Acceptance Testing

Agile Delivery

Scrum

Kanban

Digital Transformation

Workflow Automation

Continuous Improvement

Data Analysis

Business & Technical Collaboration

Microsoft Power Platform: Power Apps

Power Automate

Power BI

SharePoint

Business Analysis & Delivery: MS Visio

Jira

Requirements Documentation

Process Mapping

BPMN

UAT

Data & Productivity: SQL / Database Querying

Excel

Word

PowerPoint

CERTIFICATIONS

BCS Foundation Certificate in Business Analysis

PRINCE2 Foundation

CERTIFICATIONS, AWARDS & PROFESSIONAL MEMBERSHIP

Nominated for Civil Service Award – Working as One (2025) Cardiff Metropolitan University Employability Award (2023) Project Management Institute, UK Charter British Computer Society (BCS), The Chartered Institute for IT